

1. The President shall preside at Council meetings and otherwise act as the chief executive officer of the council

1. The Vice President shall preside at meetings in the absence of the president, act as liaison to the Academic Affairs Council, and carry out duties as assigned

1. The Secretary shall record and maintain a file of minutes of the Council meetings and distribute copies within two weeks after each meeting to all Council members, SBE members, the Chancellor, and the members of the Chancellor's Cabinet. The minutes will be placed on the NDS website within one month after approval at the next Council Meeting

2. The Secretary shall keep a record of the membership and activities of the Council

Parliamentarian

The Parliamentarians shall advise the Council on parliamentary procedure, and act as liaison to the Student Affairs Council

1. The Council shall be the organization identified in Chapter 15-10 'The State Board of Higher Education' Section 15-10-02.2 'Membership of state board of higher education Advisor' of the North Dakota Century Code that shall select the SBE representative

2. The Representative to the SBE shall report to the SBE the actions and concerns of the Council as agreed to by the Council

3. The Representative to the SBE shall report to the Council the actions and concerns of the SBE

1. Vacancies occurring during a term of office shall be filled by a vote at the next scheduled meeting after the vacancy occurs

1. Immediate past officers of the CCE, unless currently serving as elected delegates to the Council, may serve as ex officio officers of the Council

1. Any member of the Council shall be eligible to hold any office

2. Any member completing his or her term on the Council remains eligible to serve as representative to the SBE for two years following the end of that Council term

Nominations shall be made from the floor at any meeting by March 15 or in writing no later than March 15th

The election of officers will be by majority vote of the members voting at the April meeting. If more than two candidates are competing for an office, and no one receives a majority, a runoff between the top two will be held at the same meeting.

This constitution must be approved by at least two thirds (2/3) of the members of the Council of College Faculties present and voting. After approval by the Council of College Faculties, this constitution must be submitted to the faculty governing bodies in the North Dakota University System and ratified by two thirds (2/3) of those bodies. After consideration and approval by the State Board of Higher Education, this constitution shall become effective immediately.

Amendments to the constitution may be introduced by any member of the Council at any regularly scheduled meeting. Proposed amendments shall be distributed to all members of the Council at least 30 days before the meeting at which they are to be considered. Amendments must be approved by a majority of the members.

Approved by the North Dakota University System Council of College Faculties February 12, 1992 Ratified by the institution senates of the campuses in the North Dakota University System by May 1992

Amended January 26, 1999 by unanimous consent of the CCF and ratified by the campuses by April 20, 1999 Approved by the SBHE April 29, 1999

Amended February 2008 by unanimous consent of the CCF and ratified by the campuses in September of 2008 Approved by the SBHE????.

Amended January 19, 2021 by unanimous consent of the CCF and ratified by the campuses by March 30, 2021. Approved by the SBHE

Amended November 2, 2021 by unanimous consent of the CCF and ratified by the campuses by March 3, 2022